



A Productive Board of Directors

Rochester, NY: February 19, 9:00 am to 12:00 pm

Brighton Town Hall, 2300 Elmwood Avenue, Rochester, NY 14618 (free parking)

Nonprofit boards of directors vary widely. Most spend time helping their organizations be more effective, but few give the same attention to how the board could do its job better. A truly effective board understands its role and responsibilities in the context of the entire organization, and is willing to monitor its own performance on a regular basis. Though it can be difficult at first, boards that pay attention to how they're doing find it makes their job easier.

Topics covered

- Responsibilities and expectations of board members
- Using a "job description" as a means of guiding your board
- Structuring relationships between the board, committees, and staff
- Getting committees to do the *work* of the board
- Assessing your board's needs and recruiting new members

Cost: \$50 per person, includes templates and materials boards can customize for their needs

Instructor: Nonprofit Works president, Paul Mastrodonato, has served on and leads numerous boards and advises them on their role and how to be more productive

Space is limited and pre-registration is required. For more information about this or other Nonprofit Works courses, call us at (518) 581-8841, e-mail us at mail@nonprofitworks.com, or visit our website at www.nonprofitworks.com.



Registration Form — A Productive Board of Directors

Rochester, NY: February 19

Mail or fax to Nonprofit Works • 117 Van Dam Street, Saratoga Springs, NY 12866 • Fax (518) 581-8861

Name(s): _____

Organization: _____

Address: _____

Phone: _____ Email: _____

Enclosed is a check or purchase order payable to Nonprofit Works for ____ person(s) @ \$50 each = \$ _____

VISA, MasterCard and American Express — accepted for telephone registration at (518) 581-8841