Building an Effective Board of Directors

March 13, 9:00 a.m. to 12:00 p.m.

Western NY Library Resources Council
4950 Genesee Street — Suite 170
Cheektowaga, NY 14225

Most boards of directors focus on helping their organizations be more effective, but few give the same degree of attention to how the board itself could do its job better. A truly effective board understands its role and responsibilities in the context of the entire organization, and monitors and improves its own performance on a regular basis. Those that do find it actually makes their jobs easier.

Topics include:

- Assessing your board's needs and recruiting new members
- Responsibilities and expectations of board members
- Using a "job description" as a means of guiding your board
- Structuring relationships between the board, committees, and staff
- Using committees to do the work of the board

Cost: $75 per person (please inquire about group discounts) — includes parking, refreshments, and resource materials that organizations can customize for their specific needs

Instructor: Nonprofit Works president Paul Mastrodonato, who serves on and advises boards of directors on their role and how to be more productive

Pre-registration is required.

For more information about this or other Nonprofit Works workshops,
call (518) 581-8841, send an e-mail to paul@nonprofitworks.com, or visit www.nonprofitworks.com

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Registration Form — Building an Effective Board of Directors, March 13, Cheektowaga, NY

Mail or fax to Nonprofit Works • 112 Spring Street, Saratoga Springs NY 12866 • Fax (518) 581-8861

Name(s): _____

Organization: _____

Address/City/Zip: _____

Phone: _____ E-mail: _____

Enclosed is a check or purchase order payable to Nonprofit Works for ____ person(s) x $75 each = $ _____

Credit cards accepted online — visit www.nonprofitworks.com