



# Two-Day Grant Writing Basics Workshop

March 26 – 27, 9:00 a.m. – 4:30 p.m.

Early Care and Learning Center  
230 Washington Ave. Extension, Albany, NY 12203

This popular workshop is an excellent way for administrators, staff, and board members and volunteers to gain a general understanding of the many elements required for successful grant writing. Equal attention is given to the needs and interests of both nonprofit organizations and grantmakers themselves. Participants receive Word and Excel templates to help them develop grant proposals, and a certificate of completion.

**Topics include:**

- Planning programs and budgets before writing grant applications
- Researching and identifying grant opportunities
- Approaching and developing relationships with grantmakers before applying
- Preparing information and materials typically required in grant applications
- Tracking and following-up grant applications after submission

**Cost:** \$240 per person ([inquire about group discounts](#)), includes parking, lunch, and training materials and templates that organizations can customize for their specific needs. *Pre-registration is required.*

**Instructor:** Nonprofit Works president Paul Mastrodonato has helped nonprofits obtain funding from foundations, corporations, and government agencies for over 24 years. Paul’s presentation style is known for being informative, interactive, relaxed, and fun.

For more information about this or other Nonprofit Works workshops, training, or services, visit [www.nonprofitworks.com](http://www.nonprofitworks.com), call (518) 581-8841, or e-mail [info@nonprofitworks.com](mailto:info@nonprofitworks.com)



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**Registration Form — Grant Writing Basics (Albany 3/26–27/19)**

Send to Nonprofit Works: 112 Spring Street, Suite 101, Saratoga Springs, NY 12866 • Fax (518) 581-8861

Name(s): \_\_\_\_\_

Organization: \_\_\_\_\_

Address / City / Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail(s): \_\_\_\_\_

Enclosed is a check or purchase order payable to Nonprofit Works for \_\_\_\_\_ person(s) x \$240 each = \$\_\_\_\_\_

Creditcards accepted online — visit [www.nonprofitworks.com](http://www.nonprofitworks.com)