[Organization Name]

Board of Directors Evaluation Form

In order to prepare for [organization name]’s [date] board of directors planning session, please complete the evaluation questions and return this form by [date] to [name] at [e-mail address]. Your responses will remain confidential. (If you’d like to see additional questions or other changes to this form, please include them in your comments on the back.) Thank you.

Name: ___________________________________________ Date: _______________________

Please circle a single response to the following statements, and use the lines below them to make any comments.

1. The board receives timely notice of meetings and minutes
   Agree     Disagree     Neutral

2. I regularly attend board meetings
   Agree     Disagree     Neutral

3. Board meetings are well run and focus on important matters
   Agree     Disagree     Neutral

4. The board has the necessary skills and diversity to perform its role
   Agree     Disagree     Neutral

5. I understand my roles and responsibilities on the board
   Agree     Disagree     Neutral

6. I’m familiar with [organization name]’s mission and programs
   Agree     Disagree     Neutral

7. The board receives regular reports on finances, programs, etc.
   Agree     Disagree     Neutral

8. The board monitors and evaluates [organization]’s performance
   Agree     Disagree     Neutral
9. Board committees are active and diligent in their work  

Agree  Disagree  Neutral

10. The board gives adequate attention to strategic planning  

Agree  Disagree  Neutral

11. I do my part in assisting with fundraising and special events  

Agree  Disagree  Neutral

12. The board evaluates key staff and has approved personnel policies  

Agree  Disagree  Neutral

Additional comments: ________________________________

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Thank you for serving on the board and helping to evaluate its performance

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